

AGENDA

Meeting: MELKSHAM AREA BOARD
Place: Melksham Oak Community School, Bowerhill, Melksham, SN12 6QZ
Date: Wednesday 8 February 2012
Time: 7.00 pm

Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email kevin.fielding@wiltshire.gov.uk or Abbi Gutierrez (Melksham Community Area Manager), direct line 01225 718443 or (email) abbi.gutierrez@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jonathon Seed, Summerham and Seend (Chairman)
Cllr Rod Eaton, Melksham North (Vice Chairman)
Cllr Mark Griffiths, Melksham Without North

Cllr Jon Hubbard, Melksham South
Cllr Stephen Petty, Melksham Central
Cllr Roy While, Melksham Without South

Items to be considered	Time
<p style="text-align: center;"><u>Before the meeting</u></p> <ul style="list-style-type: none"> • Melksham community area partnership will be displaying the draft community plan which is nearing completion. • Melksham Skate Park Redevelopment stall 	6.30pm
<p style="text-align: center;"><u>Items to be considered</u></p> <p>1. Chairman's Welcome, Introduction and Announcements <i>(Pages 3 - 8)</i></p> <p>(reports in pack where appropriate)</p> <ul style="list-style-type: none"> • Localism Act 2011 • Youth Advisory Group (Melksham Pilot) • Help to Live at Home update • Service to the Community Awards, Wiltshire Police Authority <p>2. Apologies for Absence</p> <p>3. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>4. Minutes <i>(Pages 9 - 18)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 14 December 2011</p>	7.00pm
<p>5. Updates from young people's projects funded at the Area Board in May 2011</p> <ul style="list-style-type: none"> • Wii Fit • Fun Fitness Dance • Multi Sports Coaching • Aerobic Fitness 	7.10pm

- Fruity Fun
- Atworth Drama Project

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|-----|---|--------|
| 6. | <p>Melksham Skate Park Redevelopment</p> <p>James Threlfall and Warren Pullinger, Melksham Skate Park Redevelopment Group share exiting new plans for Melksham skate park.</p> | 7.30pm |
| 7. | <p>2012: A Year of Celebration</p> <p>Claire Adams (Wiltshire Council Communications) will explain support available to help communities in organising local events and street parties to celebrate the Olympics and/or Diamond Jubilee. (Toolkits available on the sign in table).</p> <p>There will also be an announcement about the Wiltshire Olympic Event and the Wiltshire Diamond Jubilee Event.</p> <p>We are calling for local people to join a working group to help represent Melksham at the Wiltshire Diamond Jubilee Event.</p> | 7.40pm |
| 8. | <p>Digital Literacy - Melksham Pilot Project</p> <p>Jenny Wilcockson, Digital Literacy Coordinator.</p> | 7.55pm |
| 9. | <p>Melksham Area Community Plan</p> <p>Miriam Zaccarelli, Melksham Community Area Partnership will present the new community plan and ask for the area boards endorsement of the document.</p> | 8.05pm |
| 10. | <p>Improving Wiltshire's Rail Offer Letter</p> <p>To receive a letter from letter from Councillor Dick Tonge requesting the Area Board's support for our Local Sustainable Transport Fund bid – 'Improving Wiltshire's Rail Offer'.</p> | 8.10pm |
| 11. | <p>Any other urgent items of public concern?</p> | 8.15pm |
| 12. | <p>Partner Updates (<i>Pages 19 - 28</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> a. Melksham CAYPIG b. Community Area Partnership Representative | |

- c. Wiltshire Police
- d. Wiltshire Fire and Rescue Service
- e. NHS Wiltshire
- f. Melksham Town Council
- g. Parish Council Nominated Representatives
- h. Melksham Chambers of Commerce

13. **Melksham Campus** **8.30pm**

Cllr Roy While will give an update and answer any questions.

14. **Cabinet Member Questions** **8.35pm**

Cllr Stuart Wheeler, Cabinet Member for Campus Development & Culture, will explain his portfolio and answer any questions.

15. **Grants & Funding** (*Pages 29 - 44*) **8.45pm**

Community Grants Scheme

Semington Village Hall have applied for **£2443** toward the replacement of the village hall ceiling.

Splitz have applied for **£4075** towards support group for children affected by domestic violence.

Shaw Village Hall have applied for **£4378** towards the installation of a disabled access WC.

Keevil Parish Council have applied for **£444** towards the replacement village signs.

Melksham ComicCon have applied for **£1320** towards running the first comic convention in Melksham.

Cllr Initiated Projects

Cllr Hubbard has applied for **£425** to run a pilot programme for 6 months which will include installing three dog bag dispensers on litter bins in two locations in Melksham and dispensing dog bags from the town hall in an effort to encourage people to clear up after their dogs and improve the local environment for residents.

16. **Future Meeting Dates**

8.55pm

- Mon 26 March 2012 – Melksham Town Hall (Special Grants Meeting).
- Weds 4 April 2012 – Melksham United Church* (Older People's Special 2-4pm).
- Weds 6 June 2012 – Semington Village Hall.

Area Board Issues Process:

Please see our online issues tracker for progress on all issues submitted to the Melksham area board to date.

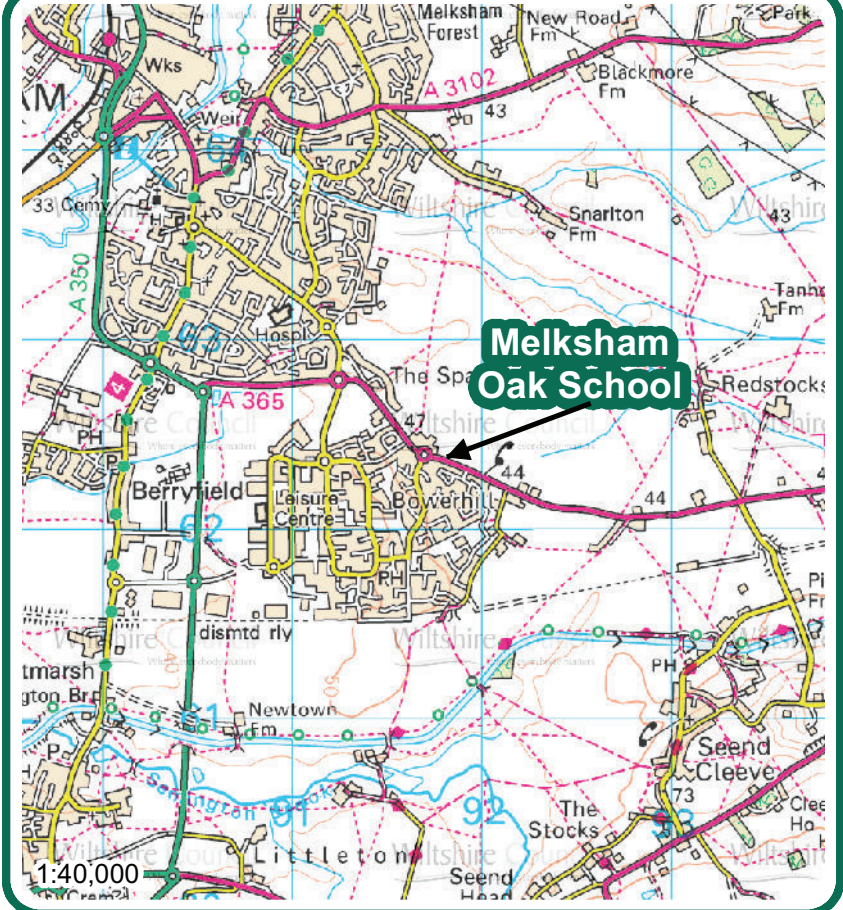
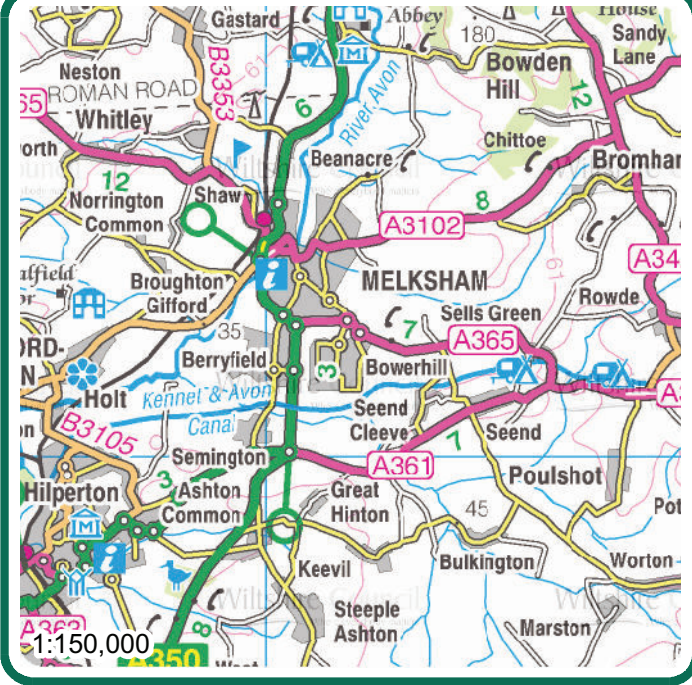
<http://www.wiltshire.gov.uk/communityandliving/areaboards/areboardsissuestracking.htm> .

You can also submit issues online for the area board to consider, or fill in an issues sheet by hand.

https://forms.wiltshire.gov.uk/area_board/areaboards.php

17. **Evaluation & Close**

9.00pm



Melksham Oak School
 Devizes Road
 Bowerhill
 Melksham
 Wiltshire
 SN12 6QZ

Wiltshire Council
 Where everybody matters



Melksham Area Board – 8 February 2012

Chairman's Announcement

The Localism Act 2011

The Localism Act received Royal Assent on 15 November 2011. **Although the Act contains a number of important measures, most of these are not yet in force.**

The Act contains a number of *enabling provisions*. These give the Secretary of State power to introduce regulations and guidance that will make the measures 'live.' We anticipate that the key areas will come into force from April 2012 onwards.

The government has published a [Plain English Guide to the Localism Act](#) which summarises the main measures under four headings:

- new freedoms and flexibilities for local government
- new rights and powers for communities and individuals
- reform to make the planning system more democratic and more effective
- reform to ensure that decisions about housing are taken locally

We will provide a more detailed briefing on the implications for Wiltshire early in 2012. Although the Act is 497 pages long, the implications of some of the key measures will not be clear until the Secretary of State has introduced regulations and guidance. We will keep you updated on major developments.

A recent publication '[Localism in Action](#)' highlights emerging innovative practice in the South West which may become more commonplace with the implementation of the Act.

New freedoms and flexibilities for local government

- The 'general power of competence' gives local authorities more freedom to do things and this is welcomed. There are some restrictions on how the power can be used and limits on when it can be used to generate income. The Secretary of State can impose further restrictions so the extent of the power will become clearer over time.
- Ministers can order local authorities to pay fines for breaches of EU law in cases where they are deemed responsible for the failure to comply with EU law.
- The current standards framework and the national regulatory body, Standards for England, will be replaced with new local arrangements that will have implications for all councils. The council's monitoring officer will be writing to all town and parish councils about these changes.
- The Act clarifies the rules on 'predetermination' to reflect case law (so there is no change in practice). The rules of predetermination make sure councillors take part in discussions and make decisions with an open mind.
- Councils will have more freedom to offer business rate discounts, but the cost of discounts must be met locally.
- Other measures include some flexibility on governance arrangements, directly elected mayors, and items relating to London and major cities.

New rights and powers for communities and individuals

- The 'community right to challenge' gives groups, parish councils and employees the right to express an interest in running a local authority service. If the challenge is accepted the challenging organisation can bid as part of a procurement exercise.
- The 'community right to bid' gives community groups a chance to bid for assets listed as having 'community value.' Community groups that express an interest will have a limited amount of time to raise money to bid to buy the asset on the open market.
- If a council proposes to raise council tax by more than a threshold set by the Secretary of State it will have to hold a referendum to get approval from local voters.
- Councils will vote on and publish a statement of their policies on pay, including the pay of senior officers.

Reform to make the planning system more democratic and more effective

- The measures are wide ranging and include the abolition of regional strategies, a duty for public bodies to cooperate in planning matters, neighbourhood planning, the community right to build and a requirement for developers to consult communities before submitting certain planning applications.
- The Act contains some stronger planning enforcement powers, reform of the community infrastructure levy, reform of the way local plans are made. It also gives government ministers power to take decisions on nationally significant infrastructure projects.
- The November newsletter provided a link to a [government leaflet](#) on the proposals for neighbourhood planning.
- Further briefings on the changes to planning will be provided in the New Year and updated as regulations are made and implications become clearer.

Reform to ensure decisions about housing are taken locally

- Social housing allocations reform gives local authorities greater freedom over who qualifies to go on the waiting list. Authorities must still make sure social homes go to the most vulnerable and those in greatest need.
- Social housing tenure reform gives social landlords flexibility to grant fixed term tenancies for people entering social housing (not for current tenants).
- Reform of homelessness legislation allows local authorities to meet their homelessness duty by providing good quality private rented homes.
- Reform of council housing finance changes the way social housing is funded, which gives more local control.
- The National Home Swap scheme enables people who would like to swap their social home to access details of all other tenants who may be a suitable match.
- Reform of social housing regulation changes the way that social housing is regulated, abolishes the Tenant Services Authority and changes the way that complaints about social landlords are handled.
- The Act also abolishes the need for people selling their houses to provide Home Information Packs.

Melksham Area Board – 8 February 2012

Chairman's Announcement

Help to Live at Home - update

The council are continuing to work with the NHS, selected providers and residents of Wiltshire to implement the 'Help to live at Home' service. This service will, upon full implementation improve the experiences of people and their carers who require support, whilst ensuring that the changes are sustainable in the future.

The main priority at this stage is managing the movement of customers from existing providers to the new Help to Live at Home providers: Enara Complete Care, Ridgeway Care (now re-named Aster Living), Somerset Care at Home and Leonard Cheshire Disability. This is being managed on an individual basis to ensure that customer requirements are taken into account. It is important that these changes are undertaken with as little disruption as possible to the customer concerned.

Testing out the New Model:

The Help to Live at Home service is a new way of working for the Council and is unique in the country we believe. What is different is that providers will only be paid if they deliver the service that customers, the Council and NHS want. This will be introduced later in the year however, before introducing this new way of working we want to test it out which we plan to do so in February in West Wiltshire working with Somerset Care. Whilst we are testing out this new payment system we are also going to test out the new response service as well as the new equipment service so we can be sure that it all works as we intended.

Practical Help and Support at Home:

In November a new contract for community equipment and practical help in the home was awarded to Medequip Assistive Technology Limited, a national organisation with offices in Calne. In addition to bathing aids, grab rails and ramps, Medequip will also be providing telecare equipment, continence products and pressure care. In the future Medequip will also be opening new retail outlets and will be employing specialist advisors, able to help people to find the right equipment for them. Medequip are also planning to operate a mobile equipment "bus" able to go all over the county so that people in rural areas will be able to see what equipment is available to help them.

Response service

A key part of the Help to Live at Home approach is to offer telecare to customers with a call centre and personal response service able to visit people at home if necessary.. This service will be available county-wide and will operate 24 hours a day and 365 days a year. There will be an opportunity for people to purchase the service privately if they are not eligible for a service from the Council. The response service will be provided by Wiltshire Medical Services (WMS) in partnership with the NHS, which is based in Chippenham. When the customer presses their alarm or a telecare sensor in their home indicates that there may be a problem, an alarm is

received by the call monitoring centre at WMS who assess the most appropriate response to resolve the situation.

Issues and Concerns:

In making these changes the Council wants to hear from people who are receiving these services about their experiences. We believe that the changes that are being implemented will provide excellent services to the whole population of Wiltshire but recognise that it will take time for services to settle down. Should you have any concerns about services you or someone you know is receiving please contact: 01225 712553 anytime between 9am and 4pm Monday to Friday.

SERVICE TO THE COMMUNITY AWARD

The Wiltshire Police Authority (WPA) Service to the Community Award recognises the exceptional service made by individuals within a Neighbourhood Policing Team.

They could be a Police Officer, Police Community Support Officer, Special Constable, or a volunteer - the only criteria is that you believe their service to the Neighbourhood Policing Team has been outstanding.

We are now seeking nominations from the public for this Award. So if you know someone from your Neighbourhood Policing Team who has 'gone that extra mile' or provided a service that you believe is second to none, then we want to hear about it.

You can make your Nomination in three easy steps!

1. Tell us as briefly as you can why the nominee is worthy of the Award
2. Post or email your nomination to the WPA offices on the contact details below
3. Let us have your nomination by **Friday 2nd March 2012**

The Judging Panel will then consider all Nominations and invite the short listed nominees to attend a lunchtime presentation on Tuesday 27th March 2012.

The winner will receive the Wiltshire Police Authority Service to the Community Award at the presentation, and all shortlisted nominees will receive a certificate.

For further information, please contact the WPA offices on the details below:

Address: Golden House, London Road, Devizes, Wiltshire SN10 2RD

Telephone: 01380 734 022

Email: police.authority@wiltshire.pnn.police.uk

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Semington Village Hall, High Street, Semington, Trowbridge BA14 6JR
Date: 14 December 2011
Start Time: 7.00 pm
Finish Time: 8.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) kevin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jonathon Seed (Chairman), Cllr Rod Eaton (Vice Chairman), Cllr Jon Hubbard, Cllr Stephen Petty and Cllr Roy While and Cllr John Brady

Wiltshire Council Officers

Niki Lewis – Service Director
Abbi Gutierrez, Community Area Manager
Kevin Fielding, Officer

Town and Parish Councils

Melksham Town Council – Chris Petty
Atworth Parish Council – Effie Gale-Sides
Keevil Parish Council – Myra Link & Jerry Wickham
Melksham Without Parish Council – Mike Mills
Seend Parish Council – John Gorman & Joan Savage
Semington Parish Council – Paul Bowyer & Brian Smyth

Partners

Wiltshire Police – Inspector David Cullop
Wiltshire Police Authority – Angus MacPherson
Community Area Partnership – Colin Goodhind & Miriam Zaccarelli

Total in attendance: 30

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p data-bbox="336 376 1139 414"><u>Chairman's Welcome, Introduction and Announcements</u></p> <p data-bbox="336 443 1426 591">The Chairman welcomed everyone to Semington village hall and then introduced the Wiltshire councillors who made up the area board, supporting Wiltshire Council officers and Cllr John Brady, (cabinet member for Finance, Performance and Risk), who was attending the meeting.</p> <p data-bbox="336 629 1458 696">The Chairman thanked the various stake holders and parish representatives in attendance.</p> <p data-bbox="336 734 1430 772">The following Chairman's announcements contained in the pack were noted:</p> <ul style="list-style-type: none"> <li data-bbox="384 810 845 848"> <p data-bbox="384 810 845 848">• Melksham Campus Update</p> <p data-bbox="432 887 1437 958">Wiltshire Council had approved the spend on the Melksham Campus, which had received good support from the Melksham community area.</p> <p data-bbox="432 996 1458 1104">The rugby and football clubs would be looking to re-locate with the town square receiving an enhancement as part of the Campus building process.</p> <li data-bbox="384 1182 1283 1220"> <p data-bbox="384 1182 1283 1220">• Update on allocation of speed indication devices (SIDs)</p> <p data-bbox="432 1258 1450 1366">The list of potential SID sites had now been finalised by the Community Area Transport Group (CATG) and will be passed on to Wiltshire Council's Highways Department for any action.</p> <li data-bbox="384 1444 1082 1482"> <p data-bbox="384 1444 1082 1482">• Household Survey – What matters to you?</p> <p data-bbox="432 1520 1422 1659">The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire are undertaking a large random survey to Wiltshire residents in order to understand local people's priorities and needs.</p> <p data-bbox="432 1697 1477 1836">The survey called "What matters to you" will be going out to 20,000 Wiltshire households at random, some 3,000 from the Council's People's Voice panel, as well as a large list of email addresses made up of council contacts and commercial lists.</p> <p data-bbox="432 1874 1477 1991">Wiltshire Council are also making available a large supply of the surveys through reception points in main offices, leisure centres and libraries so that any adult resident aged 16+ can partake if they want to. Naturally the</p>

	<p>survey will be available through the council's own web site and that of our partners. Many local town and parish councils have also kindly offered to host the survey on their own websites.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Mark Griffiths.</p>
3.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.13 Cabinet Delegated Youth Funding – Extended Services Cllr Jon Hubbard – Prejudicial interest, Chairman of Extended Services (Melksham), would leave the room when this application was discussed and voted on.</p> <p>Agenda Item No.13 Community Area Grant application – Wilts & Berks Canal Trust Cllr Steve Petty – Personal interest, member of the Wilts & Berks Canal Trust, would leave the room when this application was discussed and voted on.</p>
4.	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • That the minutes of the meeting on 26 October 2011 were approved and signed as a correct record, it was however noted that Cllr Richard Wood had been the Melksham Without parish council representative and not Cllr Jerry Wickham.
5.	<p><u>Partner Updates</u></p> <p>a.Melksham CAYPIG – not in attendance.</p> <p>b.Community Area Partnership Representative. Colin Goodhind advised that:</p> <ul style="list-style-type: none"> • A campus equalities meeting had been held, a follow up meeting was planned for February 2012 with Cllr Jane Scott, (Leader of Wiltshire Council) and Maggie Rae, (Corporate director, Health & Wellbeing). • The Melksham Energy day event that had been held at the town hall on Saturday 5 November had been well received and attended. • A Culture & Leisure theme group had now been established.

	<ul style="list-style-type: none"> • The Partnership were planning to hold an alcohol awareness event sometime during February 2012. • The Touch2id scheme was being actively pushed throughout Melksham. • Community plan – the document was now being finalised. • Good partnership working with Melksham Community Radio to get the community area partnership message out to the villages. • The Community Area Partnership AGM would be held on Tuesday 10 February at Melksham town hall. <p>c.Wiltshire Police The written update distributed with the agenda was noted, Inspector David Cullop also highlighted the importance of completing the household survey form.</p> <p>d.Wiltshire Fire and Rescue Service The written update distributed with the agenda was noted.</p> <p>e.NHS Wiltshire The written update distributed with the agenda was noted.</p> <p>f.Melksham Town Council Cllr Chris Petty advised that he had nothing to report.</p> <p>g.Parish Council Nominated Representatives Melksham Without – Cllr Mike Mills thanked the Area Board for the work that it had carried out during the last twelve months.</p> <p>h.Melksham Chamber of Commerce – not in attendance The Chairman thanked everyone for their updates.</p>
6.	<p><u>Do you have the X Factor?</u></p> <p>A DVD film was shown which was aimed at encouraging people to consider becoming councillors or getting more involved in the democratic process.</p>

7.	<p><u>Feedback from Melksham Forward Event</u></p> <p>The Community Area Manager updated the Area Board on the feedback received from the Melksham Forward event that had been held on the 14 December 2011.</p> <p>Over 100 people attended the event which encouraged lively discussion on eight key themes:</p> <ul style="list-style-type: none"> • Children & Young people. • Community Safety. • Housing. • Transport. • Environment. • Arts, Culture & Leisure. • Economy, Jobs & Skills. • Health & Wellbeing. <p>Priorities identified from the themes included:</p> <ul style="list-style-type: none"> • Reducing night time disorderly behaviour in the town centre. • Improving communication about activities and opportunities available in Melksham. • Improving men's health. • Re-timetabling First and FareSaver buses to allow half-hourly bus services. • The skate park development project. • Celebrating the town and strengthening its identity to improve the local economy. • Reducing our carbon footprint. • Providing more affordable housing, especially in the surrounding villages. <p>Melksham Community Area Partnership were now working with local people to form work groups to drive forward action on the priorities that had been raised.</p>
8.	<p><u>Save our Snooker Club (Melksham House) Petition</u></p> <p>The Chairman had received a petition from members of the Melksham house snooker section who were concerned that snooker facilities would be lost from Melksham house when the campus plans were finalised.</p> <p>Resolved:</p> <p>That it was agreed by the Area board members that the petition would be passed to the Shadow campus operations board, who were looking at the leisure facilities that would be incorporated in the new campus.</p>

9.	<p><u>Extended Services Update</u></p> <p>Cllr Jon Hubbard gave an update on Extended Services (Melksham), a newly established charity set up by education providers in the Melksham area to further support children and young people now that the central government funded Extended Services scheme had been phased out in Wiltshire.</p> <p>The charity would be run as a not for profit company, and were looking to recruit four new directors to join, and work along side four existing directors.</p> <p>Cllr Hubbard advised that he looked forward to reporting back to the Area Board on the progress of this new project.</p> <p>The Chairman thanked Cllr Hubbard for his update.</p>
10.	<p><u>Update from Shadow Campus Operations Board (Melksham Campus)</u></p> <p>Cllr Roy While advised that:</p> <ul style="list-style-type: none"> • The campus project would change the face of Melksham, with many challenges ahead. • The SCOB had held an equalities workshop and were now looking at the leisure specifications for the campus facilities. • The SCOB were talking to the town council about the Assembly hall and the future of Melksham swimming pool. • MCAP were organising a young people’s campus survey, a dedicated action plan and web site. <p>Questions raised included:</p> <ul style="list-style-type: none"> • Can the campus have good coach parking? <ul style="list-style-type: none"> a) <i>Yes, coach parking has been flagged up as a requirement.</i> • There are concerns that the bowls club will be lost. <ul style="list-style-type: none"> a) <i>The bowls club will remain in its present location.</i> • Will the Assembly hall be demolished as part of the campus proposals? <ul style="list-style-type: none"> a) <i>It is not thought that the Assembly hall would be demolished.</i> <ul style="list-style-type: none"> • Can the SCOB look into partnership working with a view to try and keep ten pin bowling in Melksham? <ul style="list-style-type: none"> a) <i>Yes, we will look into this.</i> <p>The Chairman thanked Cllr While for his update.</p>

11.	<p><u>Any other items of public concern?</u></p> <p>There were none.</p>
12.	<p><u>Cabinet Member Questions</u></p> <p>Cllr John Brady, Cabinet member for Finance, Performance and Risk gave a brief overview of his portfolio.</p> <p>Points made included:</p> <ul style="list-style-type: none"> • Role – ensuring public confidence in the way that Wiltshire Council uses its finances, and identifying any risks to the council at an early stage. • Ensuring that council departments stick to their budgets. • Working closely with Wiltshire Council’s auditor, (KPMG), who were happy with the manner that the council is using its finances. <p>The Chairman thanked Cllr Brady for his overview.</p>
13.	<p><u>Grants and Funding</u></p> <p>Community Area Grants Scheme</p> <p>The Wiltshire Councillors considered three applications seeking 2011/2012 Community Area Grant Funding:</p> <p>Cllr Steve Petty leaves the hall.</p> <p>Decision:</p> <p>Wilts & Berks Canal Trust were awarded £497 towards renewing the signs of the “Lost Waterways of Melksham” walk which indicates the historic route of the canal through the town.</p> <p><i>Reason</i> <i>This application demonstrates a link to the Melksham community plan in terms of encouraging tourism.</i></p> <p>Cllr Steve Petty returns to the hall.</p> <p>Beanacre Cricket Club were awarded £1,500 towards the purchase of a roller to prepare the wicket at their new ground in Beanacre.</p> <p><i>Reason</i> <i>This application demonstrates a link to the Melksham community plan by</i></p>

benefiting local people's health and well-being.

Keevil Parochial Church Council applied for £5,000 toward the renovation of 27 listed table tombs. The application was refused as members felt that the wider community would not benefit from the renovations, and that the £5,000 could be better used.

Area Board Projects

Melksham town centre CCTV – proposed by Cllr Jon Hubbard.

Decision:

It was agreed to fund up to £10,000 for this project and that Colin Goodhind, (Melksham Community Area Partnership) would act as the project manager.

Cabinet Delegated Youth Funding

Decision:

It was agreed that £4,976 which had been delegated by the Wiltshire Council cabinet to the Melksham Area Board for 2011/12 would be used as listed below:

£366.33 would be allocated for a litter bin to be placed by the youth shelter in King George V playing fields, Melksham, as requested by Melksham CAYPIG.

Note:

Cllr Jon Hubbard leaves the hall, the Chairman and Democratic Services Officer both felt that he should not speak on the allocation of funding to Extended Services (Melksham) as had declared a prejudicial interest as the Chairman of Extended Services (Melksham), Cllr Hubbard felt that he should have been given the opportunity to speak but left the hall when the funding was discussed and agreed by the remaining members.

Decision:

The remaining funding of £4,609.67 would be allocated to Extended Services (Melksham) to run a participatory budgeting event.

Cllr Jon Hubbard returns to the hall.

	<p>Melksham Community Area Partnership</p> <p>Decision:</p> <p>It was agreed to allocate £4,708 for the second tranche of core funding to MCAP.</p>
14.	<p><u>Future Meeting Dates</u></p> <p>Wednesday 8 February 2012 – Melksham Oak School.</p> <p>Wednesday 4 April 2012 – Melksham United Church (Older People’s Special 2-4pm).</p>
15.	<p><u>Evaluation & Close</u></p> <p>The Chairman thanked everybody for attending the meeting.</p>



Crime and Community Safety Briefing Paper Melksham Community Area Board 8th February 2012

1. Neighbourhood Policing

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk


Team News:


There have been no changes since the last Area Board.

2. Wiltshire Police Authority Consultation

Mr Angus Macpherson is an Independent Member of the Wiltshire Police Authority and has the responsibility for overseeing policing matters in the Community Area

The Police Authority is currently writing the Policing Plan for 2012/2013. This is the last plan that the Authority will write in advance of the election of a Police and Crime Commissioner for Wiltshire and Swindon in November. However, that does not make the process any less important. We undertake consultation in as many places as possible, (in addition to our public survey, meeting with MP's, Councillors and the Youth parliament), and feedback from Area Boards is key to our understanding of the issues that effect your community. If you want to raise an issue of concern suitable for a strategic approach through the plan, please do so at the meeting or contact me via Wiltshire Police Authority:

 01380 734022

 angus.macpherson@wiltshire.pnn.gov.uk

 <http://www.wiltshire-pa.gov.uk/feedback.asp>

3. Performance

The table below provides statistical information on current performance compared to the previous 12-months. There has been a very small increase of 12 reported crimes. The significant reduction in Dwelling Burglaries, 32 less victims, is the best area of performance.

Table 1 – Reported Crime Figures

1st January 2010 – 31st December 2011

Melksham	Crime				Detections	
	January 2010 - December 2011	January 2011 - December 2011	Volume Change	% Change	January 2010 - December 2011	January 2011 - December 2011
Violence Against the Person	247	241	-6	-2%	51%	51%
Dwelling Burglary	66	34	-32	-48%	62%	12%
Criminal Damage	229	224	-5	-2%	20%	24%
Non Dwelling Burglary	88	89	1	1%	10%	1%
Theft from Motor Vehicle	70	70	0	0%	1%	1%
Theft of Motor Vehicle	24	24	0	0%	8%	25%
Total Crime	1158	1170	12	1%	29%	26%
Total ASB	983	1002	19	2%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed better than peers for All Crime and for Violent Crime in the previous 12 month period (Dec 2010 - Nov 2011)

*Total Crime comprises all Crime Groupings listed above and also includes Theft and Handling, Fraud and Forgery, Robbery and Sexual Offences
 ** Detections include both Sanction Detections and Local Resolution



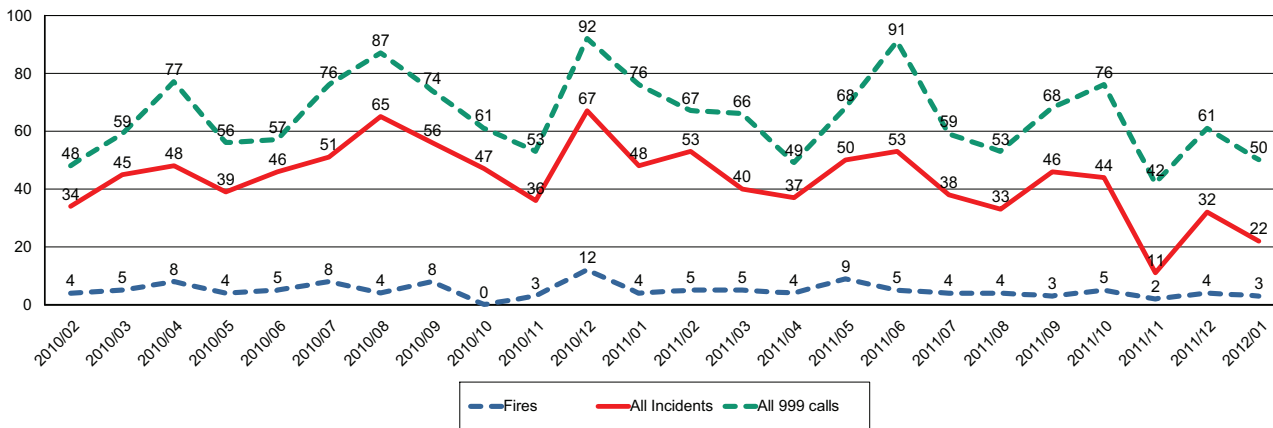
David W Cullop
Sector Inspector
 16/01/12



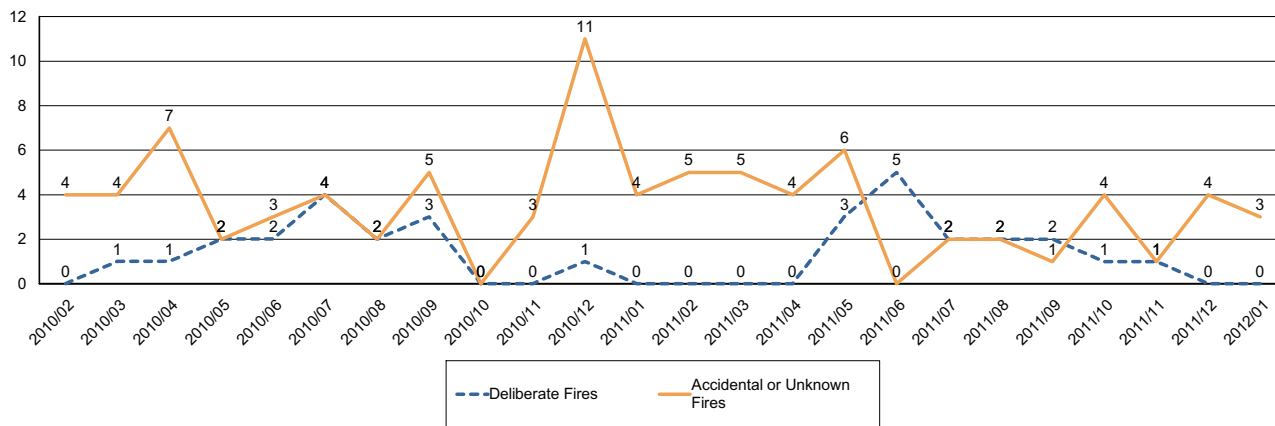
Report for Melksham Area Board

The following is an update of Fire and Rescue Service activity up to and including January. It has been prepared using the latest information and is subject to change.

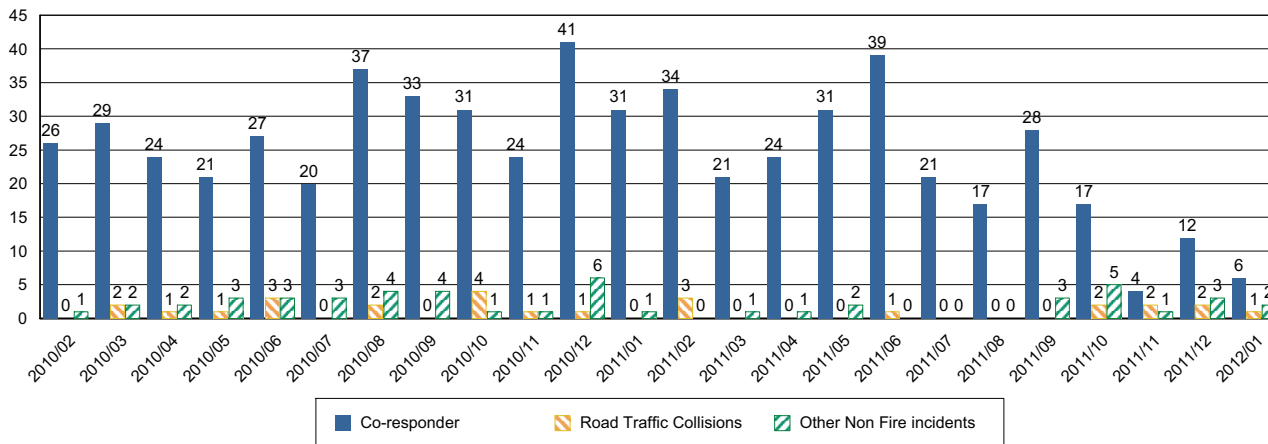
Incidents and Calls



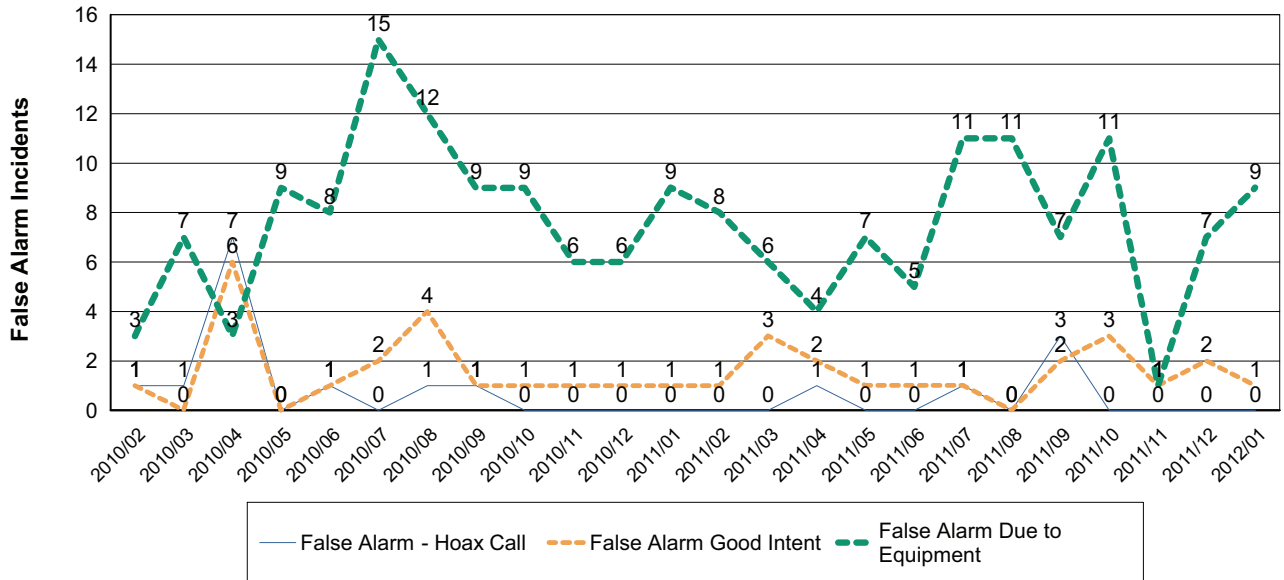
Fires by Cause



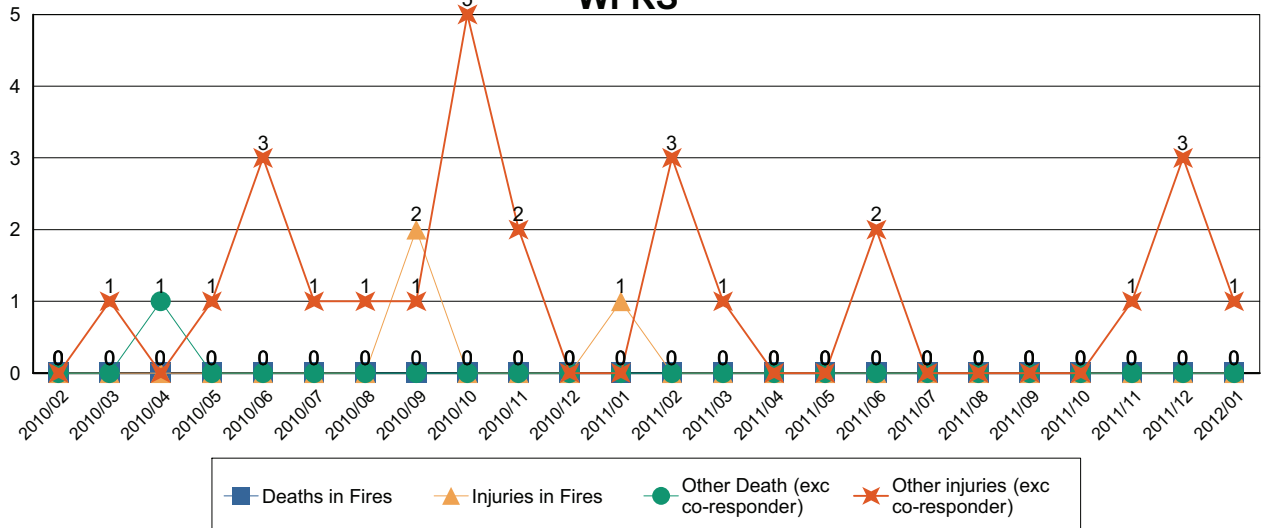
Non-Fire incidents attended by WFRS



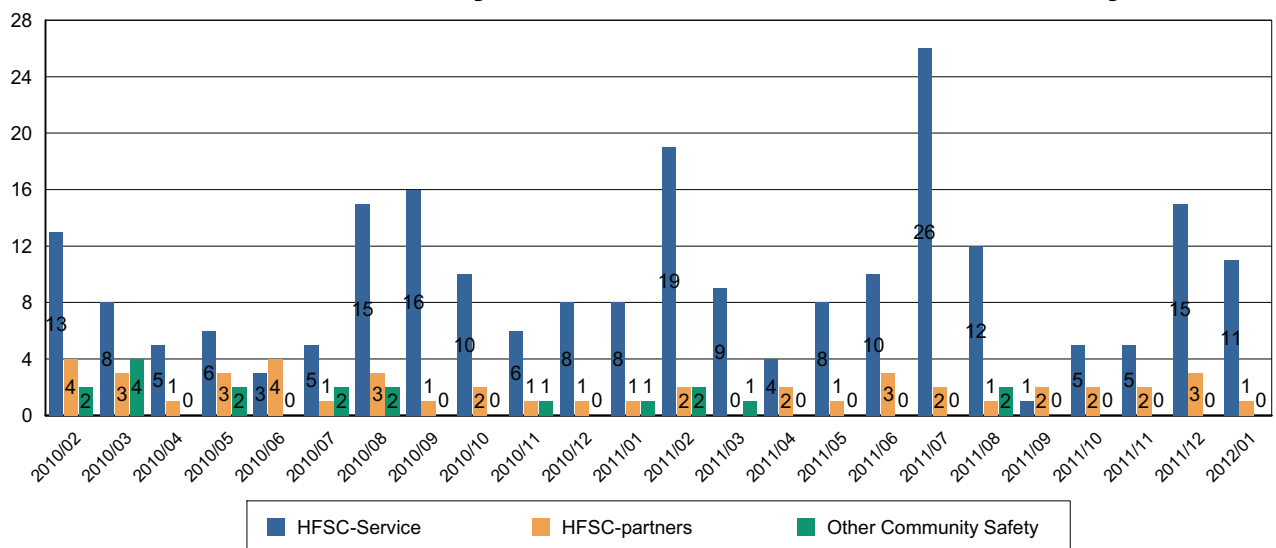
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – February 2012

Ed Macalister-Smith has been appointed as Chief Executive / Accountable Officer to the Wiltshire and Bath & North East Somerset PCT cluster with effect from 1 January 2012. Ed is an experienced NHS Chief Executive, having led NHS Buckinghamshire and the Isle of Wight NHS Primary Care Trust as well as having a wealth of experience gained from working in a number of other NHS organisations, including Wiltshire Health Authority and Bath Community Health Council. He will now lead the PCT through the next fifteen months 'transition' phase as commissioning of healthcare services transfers to the ownership of the four Clinical Commissioning Groups in Wiltshire and Bath & North East Somerset from 1 April 2013.

Got 20 minutes to spare for a free NHS Health Check?

GPs in Wiltshire are now inviting people aged 40 – 74 to a free health check. Don't miss out – find out how your body is handling your lifestyle! The check – more like an MOT for your body – will take approximately 20 minutes and keep you running like clockwork.

Everyone is at risk of developing heart disease, stroke, diabetes or kidney disease. The good news is that these conditions can often be prevented – even if you have a history of them in your family. Health Checks are free, quick and easy and your GP will provide you with simple, practical and realistic steps to help you reduce any health risks and stay healthy.

If you want to live a longer and healthier life, make a health check appointment when you receive your letter.

Be alert to the signs and symptoms of bowel cancer

NHS Wiltshire is supporting the Be Clear on Cancer bowel cancer campaign launched this month by the Government. The campaign will run for two months from 30 January and will incorporate TV, radio, print and online advertising. It aims to raise awareness of the signs and symptoms of bowel cancer and encourage people with symptoms to see their doctor.

Bowel cancer is England's second most common cancer, with around 33,000 new cases each year. It affects both men and women and is responsible for more than 13,000 deaths a year. Nine out of ten people diagnosed with bowel cancer are aged over 55 and those with a family history are more at risk.

The good news is that early detection of bowel cancer makes it more treatable. The key signs and symptoms of bowel cancer are blood in poo, or looser poo for three weeks or more. For further information about the signs and symptoms of bowel cancer, please visit www.nhs.uk/bowelcancer

Report to	Melksham Area Board
Date of Meeting	8 February 2011
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 5 applications seeking 2011/2012 Community Area Grant Funding. This is the last round of funding for 2011/12.

1. **Semington Village Hall** have applied for **£2443** toward the replacement of the village hall ceiling. The recommendation is to award the funding.
2. **Splitz** have applied for **£4075** towards support group for children affected by domestic violence. The recommendation is to award the funding.
3. **Shaw Village Hall** have applied for **£4378** towards the installation of a disabled access WC. The recommendation is to award the funding.
4. **Keevil Parish Council** have applied for **£444** towards the replacement village signs. The recommendation is decline the funding.
5. **Melksham ComicCon** have applied for **£1320** towards running the first comic convention in Melksham. The recommendation is to award the funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. EXAMPLE Two applicants withdrew their applications and hope to reapply at a future date. One application did not meet the funding criteria and was referred to Charities Information Bureau (CIB) for support to seek funding from elsewhere. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every other Area Board meeting.
- 1.6. Melksham Area Board has been allocated a 2011/2012 budget of £49,762 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £3687. This leaves a total budget of £53,449 for the 2011/2012 budget.
- 1.7. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.8. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Melksham Community Strategy• Grant applications
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This will be the final round of funding during 2010/11.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Melksham Area Board.
- 4.2. If these community grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£2920**.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Semington Village Hall	Replacement of the village hall ceiling.	£2443

- Recommendation is to award the funding.
- Application meets grant criteria 2011/12.
- This application does not demonstrate a link to the Melksham community plan.
- No locally agreed priorities.
- The applicant is a not for profit organisation.
- The project is to replace the village hall ceiling with a new suspended ceiling and new lights. The current ceiling is 30 years old and in a poor condition.
- Equality and inclusion issues are addressed by this project: none.
- If the area board does not grant funding the members would have to fundraise or seek alternative funding sources.

Ref	Applicant	Project proposal	Funding requested
8.2	Splitz	One to one and group support for children affected by domestic violence	£4075

- Recommendation is to award the funding.
- Application meets grant criteria 2011/12.
- This application demonstrates a link to the Melksham community plan which prioritised domestic violence as a concern.
- Domestic Violence was highlighted as an issue in the Melksham JSA and prioritised at Melksham Forward.
- The applicant is a non for profit organisation.
- The project is to offer one to one and group support for children in Melksham and the surrounding area who has witnessed or been exposed to domestic violence. The one to one support helps the children build up their confidence and self-esteem. The group work, with other children who have experienced similar feelings, learn coping strategies and become buddies for other young people who need support. Splitz works closely with Melksham schools to run this project.
- Equality and inclusion issues are addressed by this project: this project will help vulnerable children and young people.

- If the area board does not grant funding the organisation would have to fundraise or seek alternative funding.

Ref	Applicant	Project proposal	Funding requested
8.3	Shaw Village Hall	Installation of a disabled access WC	£4378

- Recommendation is to award the funding.
- Application meets grant criteria 2011/12.
- This application does not demonstrate a link to the Melksham community plan.
- Many letters of local support for this project have been received.
- The applicant is a non for profit organisation.
- The project is to improve the disabled facilities of the village hall by relocating the female WC and creating a new unisex wheelchair access WC in the old female toilets. Several groups that use the hall on a regular basis have disabled members.
- Equality and inclusion issues are addressed by this project: this project will improve facilities for disabled people.
- If the area board does not grant funding the organisation would have to fundraise or seek alternative funding.

Ref	Applicant	Project proposal	Funding requested
8.4	Keevil Parish Council	Replacement of village signs	£444

- Recommendation is decline the funding. This is because the signs have been replaced at regular intervals and it is expected that parish councils set a precept for regular maintenance expenditure.
- Application does not meet the grant criteria 2011/12.
- This application does not demonstrate a link to the Melksham community plan.

- Local requests for new signs have been made by Keevil residents.
- The applicant is a parish council.
- The project is to replace two village signs with graphics depicting activities in and around the village which were commissioned to celebrate the millennium. Weather, road and cleaning have meant that the signs have been replaced twice in the last 11 years. The new signs will be made of moulded metal and should be more robust and last longer.
- Equality and inclusion issues are addressed by this project: none.
- If the area board does not grant funding the organisation would have to plan for this expenditure in their precept.

Ref	Applicant	Project proposal	Funding requested
8.5	Melksham ComicCon	Running the first comic convention in Melksham	£1320

- Recommendation is to award the funding.
- Application meets grant criteria 2011/12.
- This application demonstrates a link to the Melksham community plan which prioritised promoting the local economy and attracting people to Melksham as a concern.
- Shoppers in Melksham have expressed an interest in supporting a new modern event tailored for the current generation of Melksham. Evidence from the community plan shows there is a demand for more events for young people.
- The applicant is a community group.
- The project is to run an event in Melksham to showcase arts in their 21st century form (television, cinema and modern literature). Get ready for a day of comic books, games, sci-fi and pop culture madness in the heart of Wiltshire! Five key guests will be attending and many exhibitor stalls have already been booked. The event will take place on Sat 26 May at Melksham Assembly Hall. The aim is for this to be an annual event to benefit the town culturally and economically. After the first year they aim to be entirely self sufficient, but they need support funding support for the first year to get started. See website for more details: www.melkshamcomiccon.co.uk

- Equality and inclusion issues are addressed by this project: none.
- If the area board does not grant funding the organisation would have to fundraise or seek alternative funding.

Appendices:	Appendix 1 Grant application – Semington Village Hall Appendix 2 Grant application – Splitz Appendix 3 Grant application – Shaw Village Hall Appendix 4 Grant application – Keevil Parish Council Appendix 5 Grant application – Melksham ComicCon
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Abbi Gutierrez, Community Area Manager Tel: 01225 718443 E-mail: abbi.gutierrez@wiltshire.gov.uk
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Report to	Melksham Area Board
Date of Meeting	8 February 2011
Title of Report	Area Board Projects

Purpose of Report

To consider the following Area Board Project Bids:

- **Cllr Hubbard** has applied for **£425** towards pilot programme for 6 months which will include installing three dog bag dispensers on litter bins in two locations in Melksham and dispensing dog bags from the town hall in an effort to encourage people to clear up after their dogs and improve the local environment for residents.

1. Background

1.1 In addition to the Community Area Grant Scheme, Area Boards may wish to use a proportion of their funding for projects which fall outside the criteria of the Community Area Grant Scheme. These projects would be initiated by Area Board members for consideration and approval by the Area Board.

1.2 As stated in the Cabinet report:

In considering requests the Area Board will need to bear in mind the impact this will have on the amount of funding available to support applications from local community groups and organisations.

1.3 The Cabinet Report stated that any project initiated by a Councillor outside of the Community Grants system must have the approval of the Area Board and should clearly set out one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

1.4 If the community grants are awarded in line with officer recommendations, Melksham Area Board will have a balance of **£2920**. This means there is sufficient funding to grant this area board project with a remaining total of **£2495**.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Draft Melksham Community Plan
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2. Main Considerations

2.1. Councillors will need to consider whether the application meets one or more of the following:

- Evidence of community need
- Clear links to the community plan
- Evidence that it addresses an on-going issue that has been logged via the Community Issues System

3. Environmental Impact of the Proposals

3.1. Area Board Project bids will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the

extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Funds allocated must fall within the Area Boards budget allocated to the Melksham Area Board.

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

7.1 Implications relating to individual grant applications, if applicable, are outlined within section 8 “Officer Comments”.

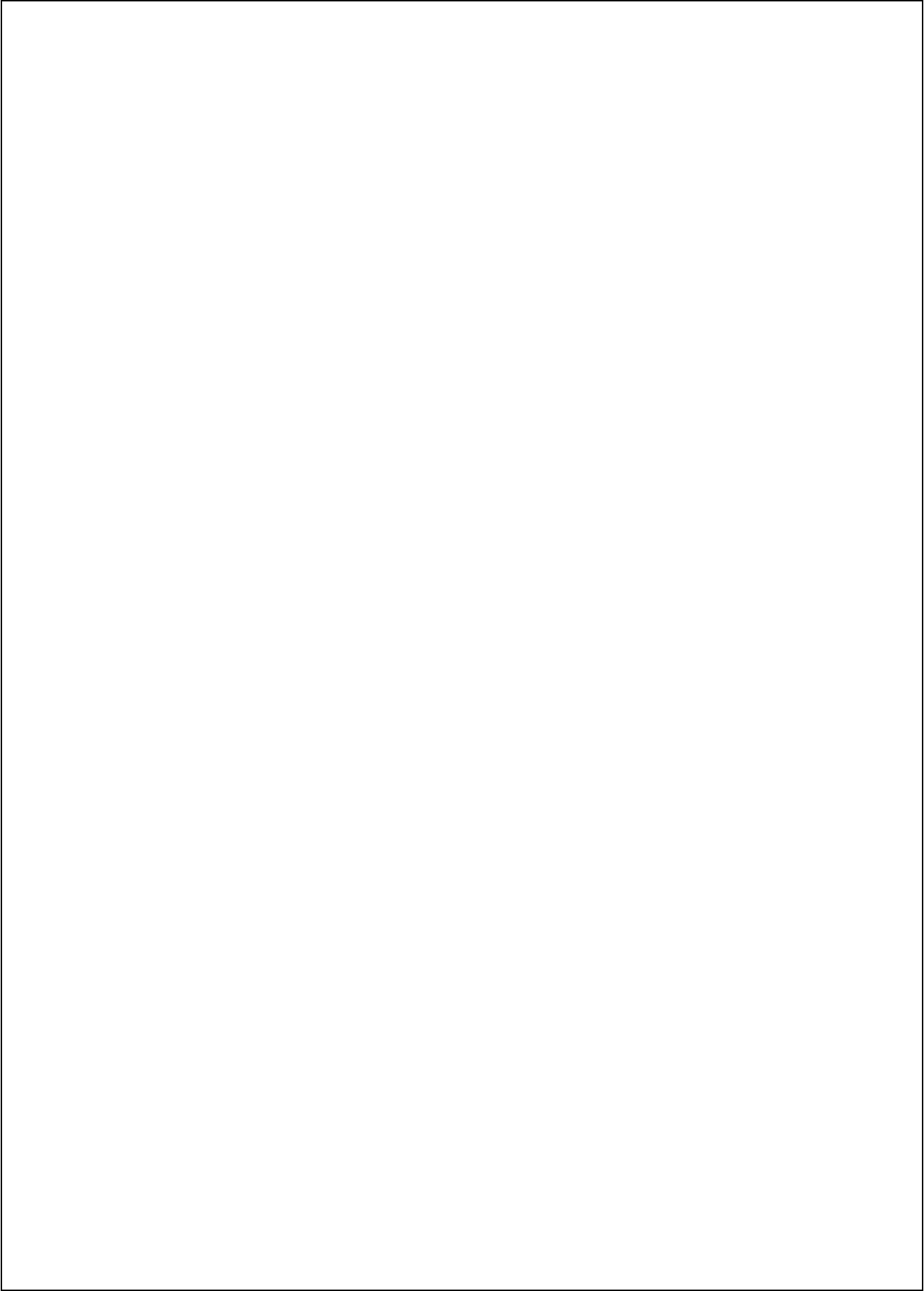
8. Officer Comments

Ref	Applicant	Project proposal	Funding requested
8.1	Cllr Hubbard	Melksham Against Dog Fouling	£425

8.2 Outcome: People will be encouraged to clear up after their dogs and the local environment will be improved for the enjoyment of residents

Appendices:	Appendix 1: Application from Cllr Hubbard
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Report Author	Abbi Gutierrez - Community Area Manager Tel. 01225 718443 Email: abbi.gutierrez@wiltshire.gov.uk
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Area Board Project

1. What is the Initiative?

Melksham Against Dog Fouling – pilot programme for 6 months which will include installing three dog bag dispensers on litter bins in two locations in Melksham and dispensing dog bags from the town hall in an effort to encourage people to clear up after their dogs and improve the local environment for residents.

2. Where is the initiative taking place?

- The Green by Primrose Drive/Berkshire Drive (x1)
- Footpath between Hazelwood Rd and Church Walk (x2 one at each end)

3. When will the initiative take place?

As soon as funding is in place.

4. What are the Community benefits/evidence of need/links to Community Plan/Community Issue?

Dog fouling has been raised by many local residents to councillors, and more recently a letter has been received from the local MP on this topic.

5. What is the desired outcome of this initiative?

The pilot will be evaluated after 6 months to see if a marked reduction in the amount of dog fouling is evident.

6. Who will Project Manage this initiative?

Melksham Town Council and Tim Woolford (Street Scene)

7. Costs/quotes/ match funding? (total cost £5k require 1 quote, total cost £5k-25k require 3 quotes)

3 dispensers for £85 each
 3000 dog bags for £150
 Delivery £20
TOTAL: £425

8. Additional information

Supplier is Kernorat: <http://kernorat.co.uk/page29.html>

